

# CLEARWATER CREEK HOMEOWNERS ASSOCIATION ARCHITECTURAL CONTROL COMMITTEE APPROVAL APPLICATION

(Adopted 02/15/07)

## **The attached forms are for the use of Clearwater Creek Homeowners**

Per our **Declaration of Restrictions, Section 14**: All homeowners are required to submit an Architectural Control Committee (ACC) Approval form, either by certified mail or personal delivery to the Architectural Control Committee, **prior** to the approval of any changes made to the exterior of their home and property. This includes, but is not limited to, front, side, and rear yard hardscape, plants, trees, landscaping, painting, fencing, playground equipment, etc. You may find specific details in the Clearwater Creek Declaration of Restrictions at [www.clearwatercreek.net](http://www.clearwatercreek.net). It is further stressed that work **MAY NOT** commence until you have received written approval from the ACC.

Please make certain to include the ACC form, drawings, plans and any additional necessary paperwork, for proper review of your project. Failure to do so will result in documents being returned to you, unapproved, until the proper documents are supplied. Keep in mind that the Architectural Control Committee submittals are required to be processed in accordance with the Declaration of Restrictions and all work must be in compliance with the requirements as defined in the Declaration of Restrictions. Owner is responsible for obtaining permits required from the City of Olathe.

1. Description of improvements: Please describe all your proposed improvements in the appropriate section of this ACC application form, and also on your plans.
2. Location of residence on lot and the distance from the lot lines as well as measurements for the improvements in relation to the residence and lot lines.
3. Complete dimensions of all proposed improvements, such as but not limited to additions, decks, major landscaping or revisions thereof, sunrooms, playground equipment, etc.
4. A complete description of materials and color schemes. This list is to include types of materials (cement, stone, brick, wood, etc.) as well as the surface finish and color of paint.
5. All drawings need to include the proper elevations. These are to include footings for walls, patio-cover support footings, and side and front views showing complete construction detail.
6. Your attention to these details will expedite the processing of your application and will assist the Architectural Control Committee in rendering decisions that will maintain the charm and esthetics of Clearwater Creek.

*When form is completed, please send it to Association Manager Ian Heiman at [iheiman@hasolutions.net](mailto:iheiman@hasolutions.net) , Home Association Solutions (913.825.0001).*

**CLEARWATER CREEK HOMEOWNERS ASSOCIATION  
ARCHITECTURAL CONTROL COMMITTEE  
APPROVAL APPLICATION**

Date: \_\_\_\_\_ LOT #: \_\_\_\_\_

Homeowner: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: Home: \_\_\_\_\_ Office: \_\_\_\_\_

Architect or Contractor Address: \_\_\_\_\_

Business Telephone Number: \_\_\_\_\_

Proposed Start Date: \_\_\_\_\_ Completion Date: \_\_\_\_\_

\*\*\*\*\*

**RESULTS OF ACC REVIEW OF APPLICATION**

ACC Members in attendance: 1. \_\_\_\_\_  
2. \_\_\_\_\_ 3. \_\_\_\_\_ 4. \_\_\_\_\_  
5. \_\_\_\_\_

Application is:

- ☐ Approved as presented - see attached letter from ACC
- ☐ Conditions of Approval - see attached letter from ACC
- ☐ Disapproved and returned to owner with reasons attached - see attached letter

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**(FOR ACC USE ONLY)**

ACC Date Received: \_\_\_\_\_ By Whom: \_\_\_\_\_

Approval/Disapproval to Applicant - Date: \_\_\_\_\_ By Whom: \_\_\_\_\_

**CLEARWATER CREEK HOMEOWNER'S ASSOCIATION  
ARCHITECTURAL CONTROL COMMITTEE  
APPROVAL APPLICATION**

**As the requesting homeowner, I understand and agree to the following:**

**1. Work:** No work pertaining to this request shall commence until I have received written approval from the ACC.

**2. Completion Date:** All work and improvements approved by the ACC must be completed within ninety (90) days after approval. Failure to complete the work within the prescribed period of time will cause the approval to be rescinded and resubmission will be required. Any extenuating circumstances for an extension should be brought to the attention of the ACC.

**3.** That the "Conditions of Approval" Section of the Architectural Standards shall apply to any approval, and the conditions must be met prior to commencing work.

**4.** That I will also be aware of the following:

- Neighboring homeowners affected by the improvements (those on either side, in back of, in front of, or opposite to me) must be advised of all proposed work.
- Should any homeowner disapprove, they may so indicate on this form or may send a written communication to the ACC at the address above.
- ***An impacted homeowner does not have veto power over the proposed project, rather, the concerns are a factor to be considered by the ACC.***
- Unoccupied neighboring homes must be signed off by the property holder.

**THE PRINTED NAME AND SIGNATURE MUST BE ENTERED ON THIS FORM IN THE INDICATED SPACES BELOW.**

\_\_\_\_\_  
**Signature of Owner (s)      Date**

\_\_\_\_\_|\_|\_|\_\_\_\_\_  
(Right Side) Neighbor's Name & Address   YES   NO   Signature

\_\_\_\_\_|\_|\_|\_\_\_\_\_  
(Left Side) Neighbor's Name & Address   YES   NO   Signature

\_\_\_\_\_|\_|\_|\_\_\_\_\_  
(Rear Side) Neighbor's Name & Address   YES   NO   Signature

\_\_\_\_\_|\_|\_|\_\_\_\_\_  
(Front Side) Neighbor's Name & Address   YES   NO   Signature

